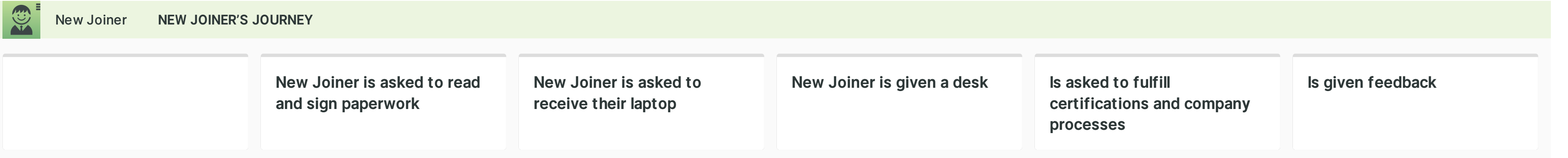




Preparation prior to New Join. First day activities First month activities End of trial period

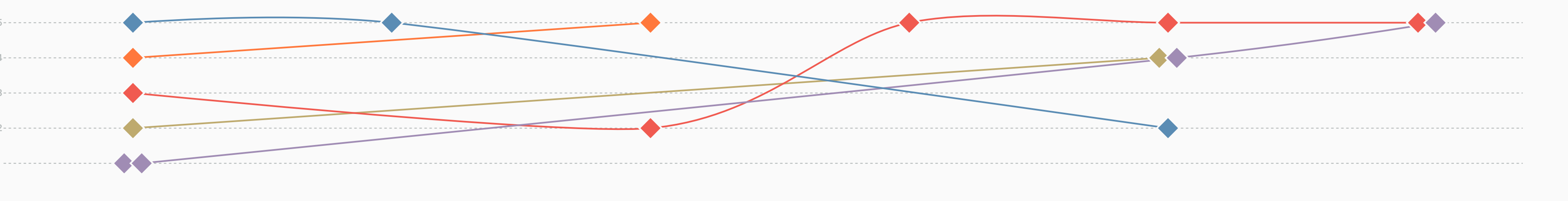
Table with 6 columns representing time periods and 7 rows of activities. Activities include: 'New Joiner is asked to read and...', 'New Joiner is asked to receive t...', 'New Joiner is given a desk', 'Is asked to fulfill certifications', 'Is given feedback', 'Is told about the new join', 'Assign desk on EEH', 'Display the office', 'Invites to remaining activities', 'Reviews if on boarding was corr', 'Is told to prepare the acco', 'Deliver computer', 'Ensures what certifications are', 'Gives Feedback', 'Is told to prepare contract: Explanation of administrative pr', 'Displays how to use Oracle adm', 'Is told to check if the welcc', 'Introduces tools', 'Notifies the entry date', 'Display ENDAVA slides'.



Channels Used: New Joiner / Laura Correal / PDR / Line Manager / Alexander Cobos / Margaret Aragon / PDR Trainee / Germán Perez / Recruitment officer

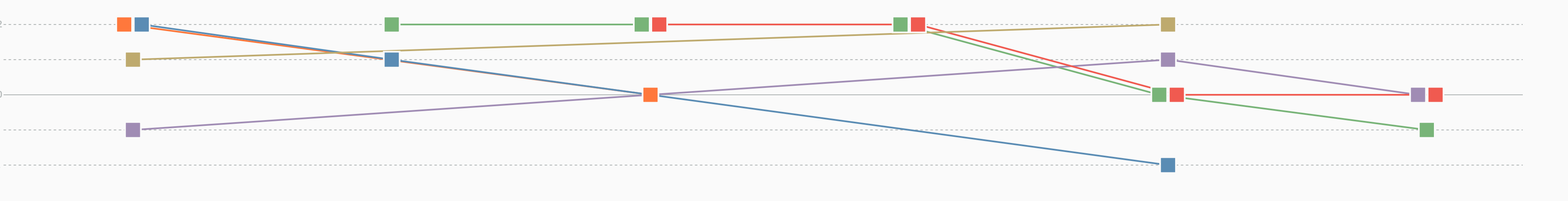
Channels Used matrix showing usage of various channels (Email, Endava official, Printed paper, External websites) across the five journey steps.

Engagement Arc: New Joiner / Laura Correal / PDR / Line Manager / Alexander Cobos / Margaret Aragon / PDR Trainee / Germán Perez / Recruitment officer



LINE OF INTERACTION

Workload + Frustration Arc: New Joiner / Laura Correal / PDR / Line Manager / Alexander Cobos / Margaret Aragon / PDR Trainee / Germán Perez / Recruitment officer



Tasks on Background: New Joiner / Laura Correal / PDR / Line Manager / Alexander Cobos / Margaret Aragon / PDR Trainee / Germán Perez / Recruitment officer

Tasks on Background matrix showing tasks assigned to different roles (Laura Correal / PDR, Germán Perez / Recruitment officer, Line manager) across the five journey steps. Tasks include: 'Prepare the Job description', 'Print job description, contract and benefit sheets', 'Teaches how to log in', 'Set admin user for New Joiner', 'Write Delivery certificate', 'Install all hardware required', 'Show desk', 'Introduce team', 'Introduce heads', 'Show how to report hours on oracle', 'Show Endava University', 'Introduce gIANT tools', 'How to report bank holiday', 'Report absence', 'Explains SIG standards', 'Begin PDR OnBoarding pre-process', 'Displays first session of Endava slides', 'Encourage new joiner to fulfill pending certifications', 'Send e-mail with instructions: Jira, Confluence, Bitbucket', 'Gives Feedback', 'Asks for feedback to counterparts', 'Asks for feedback to abroad team members'.